

**Board of Public Works and Safety
Regular Meeting Minutes
July 6, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call. Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the recitation of the Pledge of Allegiance.

Public Comments

There were no public comments presented.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 15, 2015
2. Board of Works Claims.
 - #062015 Sewer Utilities in the amount of \$22,495.77
 - #061615 RDC Contracts/Utilities in the amount of \$47,592.51
 - #061915 BOW Utilities in the amount of \$186,146.38
 - Pension Payroll in the amount of \$56,912.52
 - Payroll in the amount of \$382,126.19
 - Missing Payroll Hours in the amount of \$114.54
 - #070115 Clothing Allowance in the amount of \$34,800.00
 - #062615 BOW Utilities/Contracts in the amount of \$37,605.57
 - #062715 Sewer Utilities in the amount of \$9,515.09
 - Missed Overtime in the amount of \$634.56
 - #070515 Sewer Utility General Obligations in the amount of \$19,113.95
 - #070815 Buy-Out General Obligations in the amount of \$450.00
 - #070615 BOW General Obligations in the amount of \$67,085.75
 - #070215 RDC Contracts/Utilities in the amount of \$92,954.87
 - #070415 Sewer Utilities in the amount of \$23,651.49
 - #070315 BOW Utilities/Contracts in the amount of \$18,859.59
3. Request a Noise Variance for Dive in Movie at Franklin Family Aquatic Center - Parks Recreation Director - Holly Johnston

4. Request Approval of Police Department Updated SOP 1.7 - Impaired/Drugged Driver Investigations submitted by - Police Chief Tim O'Sullivan
5. Request Acceptance and Execution of Earthwork & Paving Inspection Service Agreement and Storm & Sanitary Sewer Inspection Agreement Related to Heritage, Section 6 (PC 2015-07) - Senior Planner Joanna Myers
6. Request Approval and Execution of Platover Easements Related to Heritage, Section 6 (PC 2015-07) - Senior Planner Joanna Myers

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request a Restricted Parking Space Stating (Pharmacy Parking Only or 30 Minute Parking) in Front of Franklin Community Pharmacy – Franklin residents Andrew and Jamie Murray, owners of Franklin Community Pharmacy, stated they will be opening a pharmacy on S. Water Street. Mr. Murray asked for one or two reserved parking spots for pharmacy parking with a ½ hour time limit. A discussion was held. Mr. Swinehamer made a motion to deny this request, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The request was denied.

Request Permission to Keep Basketball Goal at 1425 Nicole Drive – Ms. Allison Small and the property owner Ms. Terri Hatfield who lives at 1425 Nicole Drive explained that the basketball goal was on her property and that several of the neighborhood children used the goal daily. Ms. Small was recently told that the goal is located in the city right-of-way which was a violation. They both asked for permission to keep the goal where it is. Mr. Swinehamer stated that this basketball goal is a permanent structure, and is in the city right-of-way, which is not allowed. A discussion was held. Mr. Swinehamer made a motion to deny the request, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The request was denied.

Request Permission to have a 35th Class Reunion Party in the Alley behind the Grill Bar - No one was present to present this item. Mayor McGuinness made a motion to deny the request, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The request was denied.

Request Approval of Contract with MP Digital - Clerk-Treasurer Janet Alexander asked the Board for approval of a contract with MP Digital which digitizes records. The process is commonly referred to as Laserfiche which will permit the office to scan and record all documents, including records that are currently stored at the Street Department. City Attorney Gray stated she has reviewed the contract and found everything to be in order. Ms. Alexander stated this will be paid for from the Rainy Day Fund. A discussion was held. Mr. Barnett made a motion to approve subject to funding and authorizing the Mayor to sign the contract, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of LPA Contract for Roundabout at Jefferson Street & Westview Drive

- City Engineer Travis Underhill stated the City would receive funding from INDOT at 90%, with the City being responsible for 10% of this project. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of LPA Contract for Pedestrian Crossing at Mallory Parkway and US 31

- City Engineer Travis Underhill stated the City would receive funding from INDOT at 90%, making the City responsible for 10% of this project. This will include lights, buttons and property ramps that are ADA accessible as needed. Mayor McGuinness stated this project came about when working on the Safe Routes to School (SRTS) master plan. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Presentation of Youngs Creek Streambank Stabilization Contract for Signatures

- City Engineer Travis Underhill stated this contract is with Environmental Remediation Contractor in the amount of \$415,178.50. Mr. Underhill stated he is working with Johnson County to determine the County's share of the financial responsibility for the South Street Bridge project. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Presentation for Signatures on Professional Services Agreement with CrossRoad Engineers, P.C. for West Jefferson Street Inspection and Staking

- City Engineer Travis Underhill stated that the Redevelopment Commission (RDC) will be funding this project. Mr. Underhill stated this was brought forward for signatures tonight. City Attorney Gray stated that she has reviewed the contracts.

Presentation of Jefferson Street Improvements West of US 31 - Contract for Signatures

- City Engineer Travis Underhill stated this is for improvements and reconstruction on West Jefferson Street. Milestone was the lowest and most responsible bid on this project at \$1,107,921.00. Mr. Underhill stated that the bid tabulations were closer to 1.3 million, but the new amount is Franklin's responsibility. Milestone will work with Indiana American Water Company to get their share of the amount due. This project will be funded by the RDC. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Presentation of the 2015 Maintenance Improvement Program; HMA Patching, Milling, and Resurfacing - Dave O'Mara Contract for Signatures

- City Engineer Travis Underhill presented the contract with Dave O'Mara Contractor for \$1,669,503.10 for the 2015 milling overlay and resurfacing. Mr. Underhill stated that there are dedicated funds for this project which will be encumbered for payment in the spring when the job is completed. Mr. Swinehamer made a motion to approve subject to Council approval, and authorizing the Mayor to sign the contract, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Performance, Maintenance & Payment Bond #929615231 for 2015 Maintenance Improvement Program; HMA Patching, Milling and Resurfacing in the amount of \$1,669,503.10 – The bond was accepted for this project.

Presentation of West Jefferson/West Monroe Parking Lot Contract for Signatures

- City Engineer Travis Underhill presented the contract for Jefferson/West Monroe Street Parking Lot with Dave O'Mara in the amount of \$496,499.36 to be funded by the RDC. Mr. Swinehamer

made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Signature on Performance Bond #929615232 for West Jefferson/West Monroe Parking Lot Project in the amount of \$496,499.36 – City Engineer Travis Underhill stated that there are no signatures needed on this bond, it only needs to be approved. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Presentation of Blue Heron Parking Lot Expansion Project Contract for Signatures - City Engineer Travis Underhill stated this was an alternate bid from Dave O'Mara Contractors for the expansion of the Blue Heron Parking Lot in the amount of \$79,733.40. Mr. Underhill stated that the required funding is in the 2015 budget. He presented three copies of the contract for signatures. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Performance & Payment Bond #929615237 for 2015 Blue Heron Parking Lot Expansion Project in the amount of \$79,733.40 – There was no action required.

Other Business

Request to File Liens on Unkempt Property –Mr. Barnett made a motion to approve the request to file liens, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

There were no reports given.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:52 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 07/15/2015

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer